

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in the **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 28 SEPTEMBER 2010** at **6:30 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 30th June 2010.

**Miss H Ali
388006**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

3. VALUE FOR MONEY CONCLUSION 2009/10 (Pages 5 - 26)

To receive a report from the Head of Law, Property and Governance on the external auditor's Value for Money Conclusion for 2009/10.

**H Thackray
388035**

4. DEMOCRATIC STRUCTURE WORKING GROUP (Pages 27 - 32)

To consider a report from the Democratic Structure Working Group.

**Miss H Ali
388006**

5. FORMAT OF THE COUNCIL'S EXECUTIVE - THE CHOICE OF EXECUTIVE LEADER OR ELECTED MAYOR (Pages 33 - 44)

To receive a report from the Head of Democratic and Central Services on the outcome of a consultation on the format of the Council's Executive.

**R Reeves
388003**

6. ANNUAL REVIEW OF THE EFFECTIVENESS OF THE SYSTEM OF INTERNAL AUDIT (Pages 45 - 64)

To consider a report by the Audit and Risk Manager detailing the outcome of a review of the effectiveness of the system of internal audit.

**D Harwood
388115**

7. GOVERNANCE STATEMENT (Pages 65 - 84)

To consider a report by the Head of Law, Property & Governance seeking endorsement of the Council's Governance Statement for 2009/10.

**H Thackray
388035**

8. APPROVAL FOR PUBLICATION OF THE 2009/10 ACCOUNTS
(Pages 85 - 182)

To consider a report by the Head of Financial Services setting out the process to enable the Council's accounts for 2009/10 to be published.

S Couper
388103

9. EXCLUSION OF THE PUBLIC

To resolve:-

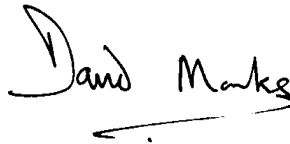
that the public be excluded from the meeting because the business to be transacted contains exempt information relating to individuals.

10. COUNCIL TAX COMPLAINT : AWARD OF COMPENSATION
(Pages 183 - 184)

To consider a report by the Head of Customer Services seeking approval of a compensation payment made under the Council's internal complaints system.

Mrs J Barber
388105

Dated this 20 day of September 2010



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs C Bulman, Democratic Services Officer, Tel No 01480 388234 / e-mail: Claire.Bulman@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.